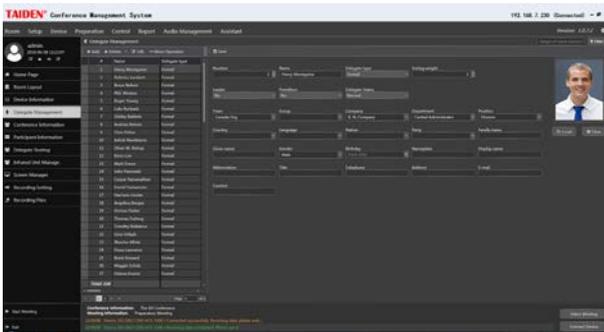


HCS-5313/80 Microphone Management Software



Seat arrangement



Delegate information



Microphone control

- ◆ Unit arrangement: assign the conference units to the corresponding positions based on the true delegate seating, current cabling and layout:
 - Setup arrangement, assign the conference units to the true delegate seating
 - Delete arrangement, reassign the units
 - Locate seat position by menu operation
 - Operate the arranged units to check the arrangement
- **Delegate management** includes two sub-modules: delegate information and participant information
 - ◆ Delegate information: create and manage the delegate's database
 - Edit delegate information: number, type, name, voting weight, leader (yes or no), presidium (yes or no) etc. Supports individual picture in the database
 - Fast search and filter facility
 - Recover delegate from recycle bin
 - Database updatable
 - ◆ Participant information: select the delegates to participate in the conference from the database
 - Add participants by filter conditions (for example delegate type, team)
 - Check participant information by filter conditions (for example delegate type, team)
- **Microphone control:** combined with room layout design, seating arrangement, delegate management, meeting management and microphone setup, for controlling and monitoring current microphone status, as well as automatic video tracking. Facility includes:
 - ◆ Microphone on/off control
 - ◆ Close all active microphone
 - ◆ Delegate speech timing
 - ◆ Detailed information available from the delegate database for online display purposes
 - ◆ If cooperating with an automatic video tracking system, camera presets can be made for each discussion unit to transmit speaker's picture simultaneously to a hall display

Ordering Information

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Functions

Seat arrangement, delegate management and microphone control modules

- **Seat arrangement** facility includes delegate seating and unit arrangement function modules
 - ◆ Delegate seating is used to assign seats for the delegates, e.g.:
 - Assign a single seat for each delegate
 - Auto-arrange: automatically arrange the delegate to the room layout according to delegate number and seat number
 - Section seating, automatic seat assignment for a group of delegates, supports new assignment – in parts or entirely
 - Clear a single seat if required for a new assignment
 - Clear all seat if required for new assignment